

EXPORT CONTROL COORDINATORS ORGANIZATION BUSINESS MEETING FOR FY 2004

Financial Status of ECCO – Michelle Johnson

Last year ending balance was \$3,326.32. It is anticipated that we will have approximately \$7,000.00 in the bank after she pays all of the bills for this year. A final report will be published on the ECCO web site.

By-Laws of ECCO – Rolf Migun

A Service Recognition plaque was presented to Sarah Maynard at the beginning of the luncheon on Wednesday, May 26, 2004, for her service and dedication to the ECCO organization.

Rolf Migun discussed the need to revise the by-laws to include a section on a registration cancellation fee for the yearly training session. There are a lot of details and factors that go into planning this yearly session. The chair needs to know exactly how much money he will have in order to pay the hotel. The hotel charges are dependent on how many people attend the training session and how many attendee rooms are booked at the hotel. Rolf will draft this new section and send out for review and approval.

Ron Williams discussed the idea of forming a Steering Committee within ECCO. This committee could work on things like a speaker topics listing for the next training session.

Discussion on how to nominate a Chair/Vice Chair for the organization. There are 7 or so larger labs that have the resources to spend the time in putting the training session together. The smaller (one person group) labs would not be able to handle. Suggestion was made to put together a list of the labs and use the list as a guide to who will be Chair/Vice Chair.

Future Direction of ECCO – Rolf Migun and Ron Williams

Rolf discussed Multi-lab involvement through ECCO in putting together programmatic guidelines and work together to put programs in place. Use ECCO to become a unified group.

If any lab has a fundamental research issue, we should work together through ECCO. All labs would benefit. Write opinions as a collective group.

ECCONEWS is available to everyone and should be used to share information among all organizations.

Nomination for Vice Chair: Dan Gerth from Los Alamos National Laboratory was nominated and second.

Ron Williams asked that everyone be thinking of topic areas to be addressed for next year's training session. Also give him feedback on the time of year you would like to have the training session.

Sarah Maynard made a motion to change the voting process for Vice Chair. Section 3, Article 6 change to read:

"Nomination for Vice Chair will be made and voted on during the annual business meeting during the week of the ECCO training session." Gene Benjamin second.
Approved.

Rolf Migun transferred the gavel to Ron Williams.

Meeting adjourned.